

## DEBRA IRELAND RESEARCH OFFICER

### OVERVIEW

**Salary:** €31,000 - €35,000 subject to experience

**Hours:** Full-time/ part-time 4 days

**Reporting to:** Research Manager

**Location:** 8 Clanwilliam Terrace, Grand Canal Quay, Dublin 2 (\* Note: in light of the COVID-19 pandemic and restrictions, this role will be full-time home-based while public health restrictions remain in place)

### ABOUT DEBRA IRELAND

DEBRA Ireland is an ambitious patient-led charity that's mission is to drive research into the devastating condition EB (epidermolysis bullosa), as well as support families living with EB in Ireland. We are playing a leading role nationally and internationally in ensuring that research has impact for patients.

We offer an exciting opportunity for a proactive, capable and personable individual with excellent project management and communication skills to make an impact on behalf of people affected by EB.

### ROLE OVERVIEW

Reporting to the Research Manager, the key elements of this role are to manage all aspects of **research communication** to the EB community of families, donors and other stakeholders, develop and manage the process for **Patient and Public Involvement (PPI) in research**, and **support the Research Manager** in all other aspects of research. The successful candidate will work as part of a passionate, supportive, patient-centred team.

This job description acts as a guide to the role of Research Officer. The role may change to meet the changing requirements of the organisation at any time, after discussion with the post holder.

### MAIN DUTIES AND RESPONSIBILITIES

- Manage and maintain the research section of the DEBRA Ireland website.
- Produce accessible content on all aspects of EB research.
- Communicate across all stakeholder groups, helping to inform and create a sense of community using all social media and traditional media platforms.
- Stay abreast of national and international research in the field.
- Support the development and maintenance of systems for patient and public involvement in EB research.
- Work with all stakeholders, including the DEBRA Research Committee, to ensure patient impact from research.
- Support the development of an EB patient registry.
- Support the coordination of DEBRA-led research and advocacy studies.
- Contribute to DEBRA Ireland's research strategy.
- Support the development of DEBRA policies relating to research.
- Contribute to national and international research forums and policy development.
- Support the research manager on all tasks relating to research and research advocacy.

### KNOWLEDGE/ EXPERIENCE

#### Essential

- Enthusiasm for the overall vision of DEBRA Ireland
- Degree level qualification (minimum)
- Good knowledge of the health research environment
- Experience in digital communications and regular user of social media

- Excellent verbal and written skills and the ability to make complex topics accessible
- Experience in managing and facilitating groups and meetings
- Personable, with excellent communication skills and an ability to build relationships and work with professionals at all levels
- Exceptional project management and computer skills, with excellent attention to detail
- Self-motivated, highly capable of working independently and with a strong work ethic
- Flexibility to occasionally travel and work outside standard hours

#### Desirable

- PhD or Research Masters
- Experience working in the charity sector
- Experience in patient and public involvement

#### FURTHER INFORMATION

To learn more about our research see <https://debraireland.org/research/>

#### TO APPLY

Interested candidates should submit a copy of their CV and cover letter to [recruitment@debraireland.org](mailto:recruitment@debraireland.org)

Closing date for applications is 5pm on Friday 9<sup>th</sup> April 2021 at 5pm.

For informal queries please contact [sinead.hickey@debraireland.org](mailto:sinead.hickey@debraireland.org)

DEBRA Ireland is an equal opportunities employer.